

Quality Auditing Standards

Brand Guidance Document

Version 5

Contents

Page 2 - Contents

Page 3 - Brand

Page 4 - Logo

Page 5 - Brand Colours

Page 6 - Marks

Page 9 - Use of Marks Table

Page 10 - Certificates

Page 12 - Regulations of Logo Use

Page 17 - End of Document



Our Brand

- OMNi Assured Certification International Ltd. brand is determined by 3 principals:
 - 1. Integrity doing what is right and professional even when not one person is looking.
 - 2. Independence acting without bias or persuasion enabling us to perform correctly, free from corporate groups and influencers.
 - 3. Truth fair representation of the facts with the opportunity for learning through discussion and understanding.
- Our Name OMNi comes from the Latin for "All" meaning the we are for all to share in and be a part of, no prejudice, no discrimination.
- Our Logo The spherical "O" of OMNi represents the globe. The arrow shooting around the "O" represents the global growth, reach and acceptance of our products and services. The star above the "i" represents the standards we deliver as well as our place in Europe.
- Our Tagline "Quality Auditing Standards" determines our focus on Quality, our activities as Auditing, and our products as Standards.







Our Brand Colours

- The Blue Sphere/Lettering:
 - Blue represents the global appeal and stability of our internationally recognised products.
 - Hex Code #0038A8
- The Red Arrow
 - Red symbolises the energy of progress and continual improvement through our standards and the growth of our brand.
 - Hex Code #D81E05
- The Gold Star
 - Gold represents our top-class service and optimism for future achievements and recognition.
 - Hex Code #FCD116



Management Systems





Product Certification





Product Certification





Management Systems





Product Certification



NOTE – These Accreditation Marks are examples only and are not for reproduction purposes, customers will obtain their Accreditation Mark(s) with their Certificate(s).



Our Use of Marks Table

Means of Displaying Logo	Advertising Logo (OMNi Logo only)
On Advertising Literature	√
On Brochures or Catalogues	√
On Website	√
On Business Cards	√
On Letterhead or Envelopes	√
On Flags or Banners	√
On Billboards	√
On Advertising Displays	√
On Commercial Vehicles	√
On Product or Packaging	Х
On Reports or Certificates	√



Our Certificates

See below example certificates for Product, Management Systems and Unaccredited Certifications.









Our Certificates

See below example certificates for Product, Management Systems and Unaccredited Certifications.





NOTE – Certificates are only valid with the OMNi seal located in the top right corner, within expiry dates and in compliance with annual audit requirements.



Our Regulations of Logo Use

Please now find below our terms and conditions governing the use of certificates, logos and other branding.

Please read these and feel free to contact our Head Office should you require any further clarification.

1. Scope

- a) This document provides details and requirements for the use of OMNi Assured Certification International Ltd. logo's and Accreditation Marks and relates to certification for all accredited standards.
- b) Terms:
 - i. 'Logo' means OMNi mark of conformity Logo
 - ii. 'Mark' means Accreditation Mark
- c) All Logos & Marks shown in this document are for examples only and not for reproduction purposes

2. Scope of Use

- a) Only organisations that are fully certified by OMNi are permitted to use or reference the Logo and/or the combined Logo and Mark.
- b) Organisations may only display relevant Logos for standards that they have been audited against and verified as fully compliant with.
- c) The Logo remains the property of OMNi and Organisations are only permitted to use this during a period of certification with OMNi.



3. Reproduction & Display of the Logo & Mark

- a) Organisations may only reproduce the Logos and combined Logo and Mark that have been issued to them directly from OMNi.
- b) Organisations are not permitted to reproduce Logos that they receive from any other sources without the direct permission in writing from OMNi.
- c) Organisations must not alter the appearance of the Logo or Mark in any way.
- d) Enlargement or reduction in the size of the Logo & Mark is permissible in accordance with the guidelines on size but this must be done in the scale of its entirety.
- e) All logos and symbols must be used in their entirety and not altered, cropped or detracted from in any way.
- f) Organisations must display their own certificate number that relates to that particular Logo.
- g) OMNi's Notified Body No. 2819 must be presented with declarations of performance.
- h) Logos and Marks that are reproduced electronically are to be reproduced so that infilling doesn't occur; and, degradation and/or distortion of the graphic is avoided.
- i) Logos can be used in isolation but the Mark can only be used when combined with the Logo. Contact OMNi Head Office direct to request the correct Logo.
- j) Any advertising or press release relating to the organisation's registration must state that they are registered by "OMNi Assured Certification International Ltd."



4. Size and Colour

- a) The Logos and Marks may be reproduced in black and white or the full colour scheme (details of the correct colour details for the Marks can be found on the relevant Accreditors website.
- b) Alternatively, the Logos and Marks may be printed or displayed in a single colour which is the predominant ink colour of the document or in the case of a pre-printed letterhead the predominant colour of the letterhead.
- c) The size and scale of the Logo and Mark must be reduced in direct proportion to the sample provided. The combined Logo and Mark shall normally have a minimum height (excluding the accreditation number) of 20mm total. In exceptional circumstances, which are usually dictated by reason of space (i.e. Business cards) the combined Logo & Mark may be produced at reduced height but at all times the Logo and Mark must be clearly legible with no infilling and reproduced to the original scale/aspect ratios.
- d) When the Logo and Mark is printed on an unfolded portion of stationary sized no greater than A4, it shall be displayed in a size no larger than 30mm high. On larger portions of unfolded stationary, the size may be proportionately increased.



5. Restrictions of the use

The organisation shall:

- a) Not use the Mark in isolation at any time.
- b) Not display the Mark without the unique OMNi Certification Body or Notified Body or the Logo without their own corresponding unique certificate number.
- c) Not make any misleading statements or use the Logos in any way that maybe interpreted in a misleading manner regarding its certification.
- d) Not imply that the certification applies to activities outside of the scope of certification as stated on the certificate.
- e) Not use the Logo or Mark directly onto products, their packaging or associated documentation or certificates including Calibration Certificates and/or Test Reports or in any way that implies the product is certified (unless the goods or products have been manufactured under an accredited product conformity scheme).
- f) Not display the Mark on any vehicles except in publicity material as part of a larger advertisement. (the Logo on its own is permitted to be used on vehicles in accordance with the terms of use).
- g) Not use its certification in a way that would bring OMNi into disrepute.



6. Reduction of Scope

Organisations shall immediately:

a) Amend all advertising matter when the scope of certification has been reduced and ensure that only the areas of the scope permitted on the certificate are implied as certified.

7. Monitoring of the Use

- a) During each audit visit the Auditor will check that your organisation is conforming to the correct use of all Logos and Marks.
- b) If any misuses of the Logos or Marks are identified, these will be raised as non-conformities and the organisation will be required to evidence corrective action at an agreed timescale. This may result in additional visits at additional cost to the organisation.
- c) In extreme cases of misuse, certificates may be suspended or withdrawn immediately. In cases of continued misuse legal action may be taken by OMNi.
- d) Any complaints of misuse from another party received outside of the organisations visit cycle will be fully investigated by OMNi and your Organisation will be informed of any finding and any actions that need to be taken and timeframes that they need to respond in. This may also result in withdrawal or suspension of your organisation's certificate or Legal action.



8. Withdrawal and Suspension of Certification

Organisations shall immediately:

- a) Discontinue the use of all advertising matter and/or stationary that contains any Logos or Marks that make reference or imply a certified status.
- b) Organisations that voluntarily withdraw themselves from certification with OMNi are required to immediately withdraw any reference to OMNi and remove any Logos and Marks that in any way imply that OMNi is maintaining the organisation's certification.

9. Statements on Product Packaging or Accompanying Information

Organisations including information relating to their certification on product packaging or in associated information shall:

- a) Include the identification (e.g. brand or name) of the certified client
- b) Include the type of certification (e.g. Quality, etc.) and the applicable standard (ISO 9001:2015, etc.)
- c) Include the certification Body issuing the certificate (e.g. OMNi Assured Certification International Ltd.)
- d) Include either the full scope of the certification and/or any specific areas excluded from the scope of certification
- e) In no way imply that the product, process or service is directly certified against the aforementioned standards

NOTE: Product packaging is considered as that which can be removed without the product disintegrating or being damaged. Accompanying information is considered as separately available or easily detachable. Type labels or identification plates are considered as part of the product.

END OF DOCUMENT

